

# Rayleigh Town Museum

Patron: The Right Honourable Mark Francois MP  
Charitable Incorporated Organisation Reg. No. 1159405



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Rayleigh Town Museum  
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Email: [chairman@rayleightownmuseum.co.uk](mailto:chairman@rayleightownmuseum.co.uk)

## Volunteer Application Form

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

### Skills and experience

Please give brief details of your skills and experience that might be useful. This can include your employment background, previous volunteering, relevant training etc.

### Background and interests

Please give brief details. This can include hobbies, interests:

Please tick the areas that you are interested in:

**(Please note that access to the Museum is by lift and the opening days & times are Wednesday, Friday, Saturday & Sunday from 10am to 4pm)**

Steward		Cataloguing		Research		Press Officer		Other	
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When can you volunteer? Please tick the times below that apply

Daytime		Evening		Weekdays		Weekends	
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Any other information you'd like to give us about your availability

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Please provide details of someone we can ask for a reference.

Name: \_\_\_\_\_

Contact Details: \_\_\_\_\_

Please advise us of any medical information (e.g. allergic to penicillin/diabetic) and that may be needed in the event of an emergency. Please be assured that such information will be kept strictly confidential. We are registered with the information Commissioners Officer and fully comply with the requirements of the Data Protection Act.

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Please also advise us of who to contact in the event of an emergency:

Name: \_\_\_\_\_

Phone/Mobile Number: \_\_\_\_\_

**Thank you for completing this form. Please return it to us by post, in person or by email to the contact details quoted above.**

**If your skills and availability match our current requirements we will contact you to arrange an interview to discuss matters further.**

The information on this form may be recorded on the Rayleigh Town Museum computer system.